

Surrey Criminal Justice Partnership Meeting Minutes

12:30 - 13:15hrs, Wednesday 7th March 2018
Sackville House, Lewes

1. Welcome, Apologies and Declarations – David Munro

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|------------------------|---|-----|
| David Munro (Chairman) | Police and Crime Commissioner, Surrey | DM |
| Lisa Ramsarran | CPS | LR |
| Alison Bolton | Office of Surrey Police & Crime Commissioner | AB |
| Suki Binning | Seetec Group – Kent, Surrey & Sussex CRC (<i>dial in</i>) | SB |
| Clive Davies | Surrey Police | CD |
| Nick Pascoe | HM Prison and Probation Service | NP |
| Andrea Saunders | HM Prison and Probation Service | AS |
| Pippa Clark | Surrey County Council | PCI |
| Rob McCauley | Legal Aid Agency | RM |
| Maralyn Smith | Victim Support | MS |
| Peter Gates | NHS England | PG |
| Bruce Tippen | SSCJP Business Manager | BT |
| Lindsey Parris | SSCJP | LP |

Apologies received from:

| | | |
|---------------------------|--|------------|
| <i>Jaswant Narwal</i> | <i>Chief Crown Prosecutor – CPS</i> | <i>JN</i> |
| <i>Sally Varah</i> | <i>Deputy Lord Lieutenant - Surrey</i> | <i>SV</i> |
| <i>Nev Kemp</i> | <i>Surrey Police</i> | <i>NK</i> |
| <i>Dave Manning</i> | <i>HM Courts & Tribunals Service</i> | <i>DMa</i> |
| <i>Debbie Cropanese</i> | <i>HM Courts & Tribunals Service – Head of Crime</i> | <i>DC</i> |
| <i>Wendy Tattersall</i> | <i>Public Health England</i> | <i>WT</i> |
| <i>Ben Byrne</i> | <i>Surrey County Council</i> | <i>BB</i> |
| <i>Christian Jourdain</i> | <i>NHS England</i> | <i>CJ</i> |
| <i>Mike Blower</i> | <i>Surrey County Council</i> | <i>MB</i> |
| <i>Ian Whiteside</i> | <i>HMP Bronzefield</i> | <i>IW</i> |
| <i>Vicky Robinson</i> | <i>HMP Bronzefield</i> | <i>VR</i> |
| <i>Susanne Jarman</i> | <i>Citizens Advice – Witness Service</i> | <i>SJ</i> |
| <i>Victoria Jeffries</i> | <i>HMP Prison and Probation Service</i> | <i>VJ</i> |
| <i>Anne Elgeti</i> | <i>NHS England</i> | <i>AE</i> |

DM welcomed members to the SCJP meeting.

Declarations of Interest:

None received

2. Minutes and Rolling Action Log from previous meeting 6th September 2017

The minutes of the previous SCJP meeting were agreed as an accurate record.

The Action Log (separate document) was discussed and updated.

3. Performance, Risks and Highlight Reports (by exception)

BT referred to the Key Performance Indicators sheet and reported Time Taken – Offence to Completion was significantly higher than the national average and will need to be picked up the new Core Performance Group.

It was noted that following a recent trial blitz held by HMCTS in November 2017 - 140 hours of court space had been removed out of the court list. Surrey Magistrates Courts now have capacity to hear 6 hours of cases a day and consequently the time taken out of the lists amounts to a saving of 23 days of court time.

BT reported it is hoped the Time Taken - Offence to Completion performance rate should improve following the trial blitz.

Action: The new Core Performance Group will monitor Time Taken - Offence to Completion going forward.

BT reported as agreed in the Collaborative Session the current RAG Key Performance Indicator sheet would be replaced with bar style graphs and trend lines from April 2018. The bar graph will show a rolling year going forward.

CD requested if each year in the graph could be shown in a different colour. **Noted.**

DM requested that a new set of indicators be presented at the next SSCJP on 6th June 2018.

Action: BT to present a new set of performance indicators and the next SSCJP on 6th June 2018.

BT referred to the Surrey Victim and Witness highlight report where the group requested a national steer from CPS in relation to the on-going issue regarding how witnesses will receive their statements when appearing from a remote video location.

LP advised the group that board member Susanne Jarman – CA Witness Service was a member of a National Remote Video Working Group looking at this issue. LP advised the National Remote Video Working Group met on 14th February 2018 and an update from SJ was expected shortly.

Action: LP to contact SJ for an update from the National Remote Video Working Group.

BT reported following the recent SSCJP Planning Event - Vice Chair of the SSCJP – South East Chief Crown Prosecutor Jaswant Narwal highlighted the increase of crime in prisons. This issue was discussed at the recent Joint Reducing Re-Offending meeting held on 7th February 2018 where Richard Foster from HMP High Down reported that HMP High Down had 276 incidents recorded as a crime - primarily for trafficking and possession of mobile phones offences but included 127 violent crimes.

HMP High Down has seen a huge increase in trafficking activity particularly with drones being used to drop drugs and mobiles phone over the wall. The majority of incidents in prison are dealt with under prison rules but the continued success of joint operations between prisons and police are the key prevention measure e.g. Operation Beanfeast.

HMP High Down reported they have a good working relationship with Surrey Police but felt the wider partners would not be able assist much further at this time.

BT reported crime in prisons would be monitored by the Surrey Reducing Re-Offending Group going forward.

4. AOB

BT reported he had received a proposal from Wendy Tattersall, Public Health England (a current member of the partnership) that Surrey County Council Public Health should be invited to attend future SCJP meetings.

BT added Surrey County Council is already represented by Ben Byrne in his role as Head of Early Help and with his oversight of youth offending services. BB frequently delegates his attendance to Mike Blower from his team following his expanded profile. BB however is happy to support representation from Surrey County Council Public Health.

BT reported he had written to the Surrey County Council Public Health Director inviting them to attend future SCJP meetings.

CD reported Live Link performance in Surrey should increase going forward following recently updated internal communications published on the Surrey Police intranet.

DM reported with regret the charity “KeepOut” had closed. “KeepOut” was the first crime diversion scheme to be delivered by serving prisoners inside UK prisons and operated within Surrey prisons HMP Coldingley and HMP Send.

Close – David Munro

DM thanked members for their time and input to the meeting.

Next Meeting:

Wednesday 6th June 2018 – Surrey Police HQ – Schofield Room