

Sussex Criminal Justice Board Meeting Minutes

13:00 – 13:30hrs, Wednesday 6th June 2018
Surrey Police HQ, Schofield Room, Guildford

1. Welcome, Apologies and Declarations – Katy Bourne

Katy Bourne (Chairman)	Sussex Police and Crime Commissioner	KB
Jaswant Narwal	Chief Crown Prosecutor – CPS (Vice Chairman)	JN
Mark Streater	Office of the Sussex Police & Crime Commissioner	MSt
Dave Manning	HM Courts & Tribunals Service	DMa
Debbie Cropanese	HM Courts & Tribunals Service	DC
Simon Nelson	Sussex Police	SN
Cynthia Allen	KSS CRC	CA
Nick Pascoe	HM Prison and Probation Service	NP
Emily King	West Sussex County Council	EK
Wendy Tattersall	Public Health England	WT
Rob McCauley	Legal Aid Agency	RM
Anne Algeti	NHS England	PG
Sam Sanderson	Women in CJS – Project Manager	SS
Bruce Tippen	SSCJP Business Manager	BT
Lindsey Parris	SSCJP	LP

Apologies received from:

<i>Jo Player</i>	<i>Brighton & Hove City Council</i>	<i>JP</i>
<i>Suki Binning</i>	<i>KSS CRC</i>	<i>SB</i>
<i>Andrea Saunders</i>	<i>HM Prison and Probation Service</i>	<i>AS</i>
<i>Rebecca Hills</i>	<i>Sussex Partnership NHS Foundation Trust</i>	<i>RH</i>
<i>Tania Riedel</i>	<i>Sussex YOT's</i>	<i>TR</i>
<i>Maralyn Smith</i>	<i>Victim Support</i>	<i>MS</i>
<i>Samantha Allen</i>	<i>Sussex Partnership NHS Foundation Trust</i>	<i>SA</i>
<i>Susanne Jarman</i>	<i>Citizens Advice – Witness Service</i>	<i>SJ</i>
<i>Justine Armstrong-Smith</i>	<i>East Sussex County Council</i>	<i>JAS</i>
<i>Rodney Warren</i>	<i>Warrens Solicitors</i>	<i>RW</i>
<i>Ian Whiteside</i>	<i>HMP Bronzefield</i>	<i>IW</i>
<i>Vicky Robinson</i>	<i>HMP Bronzefield</i>	<i>VR</i>
<i>Laurence Taylor</i>	<i>Sussex Police</i>	<i>LT</i>
<i>Jane Macdougall</i>	<i>WMC Legal LLP</i>	<i>JM</i>
<i>Stephen Fradley</i>	<i>HMP Ford</i>	<i>SF</i>

KB welcomed members to the SCJB meeting.

Declarations of Interest:

None received.

2. Minutes and Rolling Action Log from previous meeting 7th March 2018

The minutes from the previous SCJB meeting were agreed as an accurate record.

The Action Log (separate document) was discussed and updated.

3. Local Risks and Issues

EK report West Sussex County Council had identified there were too many silo meetings and work streams taking place across the county. As such WSCC will be looking to produce an overarching strategy to streamline activities. Three workshops have been scheduled for 20th 22nd June and 3rd July where key partners will be invited to attend and input into discussions. Further information regarding these workshops will be circulated to partners in due course.

BT reported the planned SSCJP Disclosure Event scheduled for October 2018 had been causing confusion amongst partners who had already attended regional Disclosure workshops and events. BT sought clarification that the SSCJP Disclosure event would not be duplicating other events already been carried out or planned by partners.

JN confirmed the SSCJP Disclosure event would be a Kent, Surrey and Sussex multi-agency event including attendance from the Judiciary, Magistracy and Defence.

Further details regarding the SSCJP Disclosure Event will be circulated in due course.

4. AOB

None

Close – Katy Bourne

KB thanked members for their time and input during the meeting.

Future Meeting:

Wednesday 5th September – Office of Sussex Police and Crime Commissioner, Sackville House, Lewes