



Sussex Police & Crime Commissioner

Decision Notice

To	Sussex Police & Crime Commissioner
From	Contact: Iain McCulloch, Chief Finance Officer Email: iain.mcculloch@sussex-pcc.gov.uk Tel: 01273 481582
Reference	027/2020
Subject	Group Revenue and Capital Budget Monitoring to 30 June 2020
Date	10 August 2020
Recommendation	That the Police and Crime Commissioner is asked to APPROVE: [a] the net revenue budget forecast as at 30 June 2020; [b] the capital budget forecast as at 30 June 2020 [c] the revenue and capital budget transfers (virements)
Is the decision of significant public interest	Yes
Summary of reasons for decision	Financial Regulations require that the Chief Finance Officer and Director of Finance provide regular reports of financial performance during the financial year and to seek approval for the transfer of resources between budget headings (virements) when they exceed the limits set out within Financial regulations.
Consultation undertaken	N/A
Approved by legal adviser (if appropriate)	N/A
Approved by finance (if appropriate)	Finance Approved
Background papers	Revenue and Capital Budget Monitoring to 30 June 2020
Identified media issues	None

Introduction and background to the decision

- a) The Revenue Monitoring forecast and anticipated appropriation from reserves as at 30 June 2020 is as follows:

Jun-20	Year to Date			Full Year		
	Actual	Budget	Variance	Forecast	Budget	Variance
Payroll	67,282,785	69,565,226	(2,282,441)	278,680,938	275,440,405	3,240,533
Premises Related Expenditure	1,602,327	3,010,997		11,953,534	12,032,450	(78,916)
Transport Related Expenditure	2,541,130	2,651,356	(110,226)	10,299,067	10,600,188	(301,121)
Supplies & Services	12,137,174	18,992,297	(6,855,123)	62,968,471	60,713,601	2,254,870
Capital financing and Financial Reporting	50,175	(462,060)	512,235	3,342,697	3,894,697	(552,000)
Grants & Income	(8,899,133)	(14,371,365)	5,472,232	(55,872,430)	(52,829,394)	(3,043,036)
Total	74,714,457	79,386,451	(4,671,994)	311,372,277	309,851,947	1,520,330

The revenue forecast is currently showing a £1.5m over spend due to a mixture of planned and unplanned expenditure, the most significant being the operational response to the pandemic where the Force has a net cost of £2m.

The Force has and continues to develop mitigating saving options and plans, overseen at the DCC Strategic Planning Board to bring in a balanced budget by the year end.

- b) The Capital Monitoring forecast as at 30 June 2020 is as follows:

Sussex	2020/21 Capital Budget £m	2019/20 Capital actual £m	2019/20 Capital Forecast £m	Forecast Variance £m
Month 3	15.8	3.0	20.3	4.5

c) Financial regulations provides the framework for financial management and states;

“Virements are intended to enable the CC to manage budgets flexibly within the overall policy framework determined by the PCC and, therefore to provide the opportunity to optimise the use of resources to emerging needs.

The CC is only required to refer back to the PCC when a proposed virement would change the overall policy framework determined by the PCC, where a revenue virement might create a future year or continuing commitment, or exceeds the level set below. It must be noted that while revenue funds can be vired to cover capital expenditure, revenue expenditure can only be funded from revenue funds.

The Chief Constable’s Executive Director of Commercial & Financial Services may transfer or move budgets between budget headings, on a permanent or temporary basis up to a value of £500,000, notifying the PCC through the agreed financial and budget reporting process. All proposed virements outside this limit must be reported to the PCC’s CFO for approval by the PCC.”

REVENUE VIREMENTS

Between £0.1m and £0.5m

Month	Amount £k	Perm/ Temp	From	To	Description	Virement Number
M3	486	Perm	Corporate Services Sussex	Commercial and Finance Services	For cewide Overtime Refresh 1 - Clear Out Current	202
M3	100	Perm	Commercial and Finance Services	People Services	For cewide Overtime Refresh 1 - Add in Revised Budget(JH)	201
M3	221	Perm	Commercial and Finance Services	Corporate Services Sussex	For cewide Overtime Refresh 1 - Add in Revised Budget(JH)	201
M3	115	Perm	People Services	Commercial and Finance Services	Transfer of Apprentice Levy Income budgets to L&PD(HE)	200

Greater than £0.5m

Month	Amount	Perm/ Temp	From	To	Description	Virement Number
M3	3,356	Perm	Neighbourhood Policing	Commercial and Finance Services	For cewide Overtime Refresh 1 - Clear Out Current Budget(JH)	202
M3	1,605	Perm	Operations Protective Services	Commercial and Finance Services	For cewide Overtime Refresh 1 - Clear Out Current	202
M3	739	Perm	Specialist Crime	Commercial and Finance Services	For cewide Overtime Refresh 1 - Clear Out Current	202
M3	3,673	Perm	Commercial and Finance Services	Neighbourhood Policing	For cewide Overtime Refresh 1 - Add in Revised Budget(JH)	201
M3	2,267	Perm	Commercial and Finance Services	Operations Protective Services	For cewide Overtime Refresh 1 - Add in Revised Budget(JH)	201
M3	718	Perm	Commercial and Finance Services	Specialist Crime	For cewide Overtime Refresh 1 - Add in Revised Budget(JH)	201

CAPITAL VIREMENTS
Additional 2019-20 Slippage

Scheme	Department	Chief Officer	Amounts to be added to 2020/21 budget	Commentary
P46006 - Vehicle ANPR	JTS	CFO	707,710	Excluded from year-end slippage in error
P46011 - Telematics	JTS	CFO	783,000	Excluded from year-end slippage in error
P80001 - ANPR	Ops Command	ACC OP	391,000	Excluded from year-end slippage in error
P80003 - Operations Command Equipment	Ops Command	ACC OP	200,000	Funded by a revenue contribution to capital
P80002 - Taser Uplift	Ops Command	ACC OP	165,000	To fund 2019/20 spend approved by CFO
Total			2,246,710	

2020/21 Slippage requests

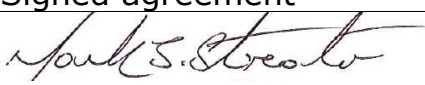

Scheme	Department	Chief Officer	Rev/ Cap	2020-21 Total Budget	Forecast M3	Forecast Variance	Slippage requested	Commentary
P43006 - Uckfield Refurbishment	Estates	CFO	r	395,000	0	-395,000	395,000	Postponed until 2021
P43011 - Hammonds Drive Operational	Estates	CFO	r	108,295	0	-108,295	108,295	Postponed until 2021
P43037 - Battle Police Station	Estates	CFO		50,000	0	-50,000	50,000	Project on hold for 21/22
P43042 - Brighton Phase II	Estates	CFO	c	1,329,480	31,860	-1,297,620	1,297,620	£35k in fees expected by the end of July. Project is then delayed to next year.
Total				1,882,775	31,860	(1,850,915)	1,850,915	

Financial implications

Within the report.

Other implications and risks

Within the report.

Officer approval	Signed agreement	Date
Mark Streater Chief Executive & Monitoring Officer		10/08/2020
Iain McCulloch Chief Finance Officer		10/08/2020



Signed

Date: 10/08/2020

Katy Bourne
Police and Crime Commissioner for Sussex