



**Sussex  
Police & Crime  
Commissioner**

# **The Police and Crime Commissioner for Sussex**

**2025/26 – 2028/29**

**CAPITAL STRATEGY**



March 2025

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# 1 EXECUTIVE SUMMARY

This Capital Strategy outlines how the Police and Crime Commissioner (PCC) for Sussex will manage capital expenditure and investment decisions for the period 2025-2029. It is a key document demonstrating how these decisions align with desired outcomes, stewardship, value for money, prudence, sustainability and affordability. The strategy is integral to the PCC's integrated revenue, capital and balance sheet planning. It provides a high-level overview of how capital expenditure, capital financing, and treasury management contribute to the delivery of policing and public safety services. The document also addresses how associated risks are managed and the implications for future financial sustainability.

Key objectives of this strategy include:

- Ensuring all new capital investment meets the PCC's vision, aims and priorities.
- Establishing a stringent appraisal mechanism for capital requirements and proposals.
- Determining an affordable and sustainable funding policy framework, while minimising revenue implications.
- Identifying available resources for capital investment over the Medium-Term Financial Strategy (MTFS) planning period.
- Ensuring a balanced risk approach across investments.
- Establishing effective management of capital expenditure, including project outcomes, budget profiling and value for money.
- Delivering projects that provide long-term benefits to policing in Sussex.

The Capital Programme focuses on three main areas: **Fleet, ICT, and the Estate**. The strategy details the governance processes for approval and monitoring of capital expenditure, including the roles of the Portfolio Strategic Board (PSB), the CFO Board, and the Deputy Chief Constables Strategic Planning Board (SPB). The PCC is responsible for approving the overall Capital Budget.

Funding for the capital programme will come from various sources, including **capital receipts, revenue funding, prudential borrowing, reserves, third-party contributions and leasing**. The government grant for capital investment ceased in 2022/23. The strategy prioritises maximising capital receipts while underpinning the revenue budget.

Risk management for capital projects is a critical aspect of this strategy, addressing areas such as funding capacity, credit, liquidity, interest rates, exchange rates, inflation, legal and regulatory compliance and fraud. The PCC aims to maintain a low level of risk for capital projects while capitalising on opportunities for improvement.

This strategy is linked to other corporate strategies and plans, such as the Police and Crime Plan, the Force Management Statement, and the Medium-Term Financial Strategy. The operation of these is underpinned by the Scheme of Governance, which includes the Sussex Code of Corporate Governance and Financial Regulations.

This Capital Strategy aims to provide a clear framework for capital investment, ensuring that resources are used effectively to support policing in Sussex, whilst remaining financially sustainable. It recognises the importance of collaboration with other forces and organisations to improve service delivery.

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## 2 INTRODUCTION

The Chartered Institute of Public Finance and Accountancy (CIPFA) Prudential Code requires local authorities to produce a capital strategy to demonstrate that capital expenditure and investment decisions are taken in line with desired outcomes and take account of stewardship, value for money, prudence, sustainability, and affordability.

The Capital Strategy is a key document for the Police and Crime Commissioner (PCC) and Sussex Police and forms part of the integrated revenue, capital and balance sheet planning. It provides a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the delivery of desired outcomes. It also provides an overview of how associated risk is managed and the implications for future financial sustainability. It includes an overview of the governance processes for approval and monitoring of capital expenditure.

The Capital Programme is developed through a set governance route of approval at the Change Board, CFO Approval Board and Chief Officers. There are three main areas which feature within the Capital Programme; Fleet, ICT and the Estate strategy, all have independent strategies in place which demonstrate the requirements from each individual area.

Throughout this document the term Sussex is used to refer to the activities of both the PCC and Sussex Police.

## 3 OBJECTIVES

The CIPFA Prudential and Treasury Management Codes (2021 edition) require that for 2025/26, all PCC's will produce a Capital Strategy Report, which will provide the following:

- a high-level long-term overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services.
- an overview of how the associated risk is managed.
- the implications for future financial sustainability.

The aim of this capital strategy is to ensure that the PCC fully understands the overall long-term policy objectives and resulting capital strategy requirements, governance procedures and risk appetite.

Key elements of the Capital Strategy are to:

- provide a clear set of objectives and a framework within statutory legislation that proposes new capital expenditure to be evaluated to ensure that all new capital investment is targeted at meeting the pledges and the PCC's Vision, Aims and Priorities;
  - set out how the PCC identifies, programmes and prioritises capital requirements and proposals arising from business plans submitted through a stringent gateway appraisal mechanism comprising of Business cases;
  - consider options available for funding capital expenditure and how resources may be maximised to generate investment in the area and to determine an affordable and sustainable funding policy framework, whilst minimising the ongoing revenue implications of any such investment;
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- identify the resources available for capital investment over the MTFS (Medium Term Financial Strategy) planning period;
- ensure the strategy has an overall balance of risk on a range on investments over timespan, type of investment and rate of return;
- establish effective arrangements for the management of capital expenditure including the assessment of project outcomes, budget profiling, deliverability, value for money and security of investment, and,
- deliver projects that focus on delivering the long term benefits to policing in Sussex.

## **4 CAPITAL EXPENDITURE - DEFINITION**

Capital expenditure is incurred on the acquisition/creation of assets or expenditure that enhances/adds to the life or value of an existing fixed asset. Fixed assets are tangible or intangible assets that yield benefits to Sussex generally for a period of more than one year, e.g. land and buildings, ICT, business change programmes, equipment and vehicles. This contrasts with revenue expenditure which is spending on the day to day running costs of services such as employee costs and supplies and services.

The capital programme is Sussex's plan of capital works for future years, including details on the funding of the schemes.

## **5 CAPITAL VERSUS TREASURY MANAGEMENT INVESTMENTS**

Treasury Management investment activity covers those investments which arise from the organisation's cash flows and debt management activity, and ultimately represent balances which need to be invested until the cash is required for use in the course of business.

For Treasury Management investments the security and liquidity of funds are placed ahead of the investment return. The management of associated risk is set out in the Annual Treasury Management Strategy Statement.

The CIPFA Treasury Management Code recognises that some local authorities are entitled to make investments for policy reasons outside of normal treasury management activity. These may include service and commercial investments. However, like all policing bodies in England and Wales, Sussex Police and Crime Commissioner and Sussex Police do not have a General Power of Competence, which gives councils the power to do anything an individual can do provided it is not prohibited by other legislation, but a functional power of competence.

## **6 GOVERNANCE OF THE CAPITAL PROGRAMME**

### **6.1 Governance Process**

Governance processes are in place along with the [Contract Standing Orders and Financial Regulations](#) to ensure that available resources are allocated optimally and deliver value for money, and that capital programme planning is determined in parallel with the service and revenue budget planning process within the framework of the [Medium Term Financial Strategy](#). These include:

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- The PCC is responsible for approving the overall Capital Budget which is included with the annual budget and precept decision report.
  - The Portfolio Strategic Board (PSB) reviews and approves planned recurring capital projects such as IT replacement programmes, vehicle replacement programme and operational equipment programme. In addition to approving the planned recurring capital spend, PSB approves adhoc capital proposals that have been endorsed by the Strategic Performance Board (SPB). (PSB Board replaces “Strategic Change Board”)
  - The Strategic Change Board agree final business cases for all Sussex/Sussex collaborated change where funding has been identified or is already included in the revenue and capital budgets.
  - The CFO Board oversee, scrutinise and approve or recommend for approval business cases for capital investment and one off or on-going revenue investment that is considered business as usual
  - The Deputy Chief Constables Strategic Planning Board (SPB) will have business cases referred where they require Chief Officers or PCC oversight is required due to value or operational impact.
  - The Joint Chief Officer Meeting will be consulted when Collaborated Sussex/Sussex business cases require Chief Officers or PCC oversight due to value or operational impact.
  - The PCC Estates Board enables the PCC to develop strategies for estates and facilities management, to monitor progress and ensure that it is delivering value for money and effectively supporting an estate provision, for the delivery of local policing, (also regional policing and national eg ROCU and CT etc) in accordance with the approved governance framework. Also work in partnership with other public sector and blue light as per legislation. It also enables the monitoring of the MOU Estates which states - The provision of services by individuals within the Estates Department to enable the Commissioner to effectively and efficiently manage the land and premises and other fixed assets remaining in the PCC’s ownership/control, including office services, asset and facilities management, estate management (including identifying savings, environmental issues, maintenance and improvements); project management (including the delivery of capital and revenue funded works) and the management of any contractual arrangements associated with these activities.
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## 7 LINKS TO OTHER CORPORATE STRATEGIES AND PLANS

The PCC produces a Police and Crime Plan, the current version covers the period 2024-2028.

[SPCC - Police & Crime Plan \(sussex-pcc.gov.uk\)](https://sussex-pcc.gov.uk)

To support these overarching documents a number of interrelated strategies and plans are in place, such as the Medium Term Financial Strategy, Vehicle Replacement Programme, Estates Strategy, Capital and Investment Programme and Treasury Management Strategy.

The operation of all these strategies and plans is underpinned by the Scheme of Governance which shows how the PCC and the Chief Constable comply with the principles of 'good governance' and sets out the arrangement in place for effective governance and financial management. The Scheme of Governance comprises:

- *Sussex Code of Corporate Governance: This describes how the PCC and Chief Constable achieve the core principles of 'good governance'.*
- *Framework of Decision-Making and Accountability: This describes how the PCC will make/publish key decisions and fulfil his/her responsibilities to hold the Chief Constable to account. It also sets out the role of the Audit Committee.*
- *Sussex-Sussex PCC Scheme of Delegation: This sets out the key roles of the PCC/Chief Constable and those functions they delegate to others.*
- *Memorandum of Understanding (MOU): The MOU describes how the PCC and Chief Constable will work together and ensure sufficient support in areas such as estates management, procurement, finance, HR, communications and corporate development.*
- *Financial Regulations: These set out the framework for managing the PCC's financial affairs.*
- *Contract Standing Orders: These describe the rules for the procurement of goods, works and services. Contracts are issued in the name of the PCC and the Chief Constable operates within the parameters of Contract Standing Orders.*

## 8 THE CAPITAL BUDGET SETTING PROCESS

### 8.1 Introduction

Sussex PCC is committed to rolling medium term revenue & capital plans that extend for 4 years setting out the anticipated level of expenditure and the associated funding. The plans are drawn up, reassessed and extended annually and, if required, re-prioritised to enable Sussex to achieve the aims and objectives established in the [Police and Crime Plan](#) along with the Force Commitment to support national drivers like the National Policing Vision for 2026.

The PCC Medium Term Financial Strategy 2025-29 [Medium Term Financial Strategy](#), provides for the Sussex infrastructure and major assets through capital investment, enabling Sussex Police to strengthen and streamline core assets and systems, and provides the framework for delivering innovative policing with a lower resource profile.

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2024/25	Sussex Capital & Investment Programme	2025/26	2026/27	2027/28	2028/29	Total
£m		£m	£m	£m	£m	£m
3.2	Information Technology - new	3.8	2.4	1.0	1.0	8.2
0.0	Information Technology - existing	0.6	0.0	0.0	0.2	0.8
0.3	Business Led IT Projects	0.0	0.0	0.0	0.0	0.0
6.0	Fleet Replacement and Equipment	7.8	7.6	7.7	8.3	31.4
3.6	Estate Strategy	9.7	20.6	11.8	18.0	60.1
0.0	Estates BAU	3.5	3.7	2.1	2.0	11.3
1.0	Operational Equipment	0.7	0.6	0.6	0.5	2.4
1.5	Cost of Change	1.9	0.0	0.0	0.0	1.9
<b>15.6</b>	<b>Total</b>	<b>28.0</b>	<b>34.9</b>	<b>23.2</b>	<b>30.0</b>	<b>116.1</b>

Key focuses of the Capital Programme:

- To ensure the property estate remains fit for purpose, identifying opportunities to streamline assets and develop the estate infrastructure; maintaining core sites and progressing the Asset Management Plan.
- To ensure provision is made for ICT & Business Change Technology to maintain and develop the existing infrastructure and invest in the core technologies required to provide innovative digital policing services as per ther ICT strategy.
- To ensure provision is made for transport within the Joint Transport service across Sussex and Sussex as per the Joint Transport Services Asset Management Plan.
- The maintenance and replacement of other core assets where necessary, e.g. communication infrastructure.

The plans acknowledge the financial position of Sussex and maximise both the available financial resources and the capacity that Sussex has to manage change projects.

## 8.2 Force Collaboration & Wider Sector Engagement

Although Sussex PCC has its own Capital Strategy and Medium Term Financial Plan the natural drivers that encourage local and regional forces to collaborate, such as cost and resource sharing, along with structured collaborations and national plans, can have a significant influence on local decision making.

One of the focal points therefore of the Sussex Capital Strategy is to acknowledge regional and national partnership working, both with other forces and in the wider context of engagement with Local Authorities & Councils, and other Emergency Services, to improve overall service to the public.

## 8.3 Identifying capital expenditure / investment requirements

The capital programme is developed through the set governance route of approval at the Strategic Change Boards, CFO Approval Board and Chief Officer Group. The programme is supported by the respective strategies for the Estate, Fleet, ICT and business led requirements. The revenue impact of any such proposals are also included in the medium

term financial planning model where the revenue account, if necessary, is charged with corresponding interest payable and “minimum revenue provision” costs when borrowing is required.

#### 8.4 Affordability and financial planning

The overall financial position of Sussex PCC and hence the scope for future capital expenditure, must take into consideration the combination of the revenue budget, capital programme as well as the position on reserves. The revenue and capital budget positions are intertwined as achieving the Sussex priorities may require revenue expenditure or investment in capital items, depending on what is needed, and one impacts the other.

The Medium Term Financial Strategy [Medium Term Financial Strategy](#), identifies the potential financial position for Sussex for the next four years and will include forecasts on inflation, committed growth requirements, forecast productivity and efficiency savings, assumptions around grant and council tax funding and any other information introduced during the budget process.

The revenue position influences the capital position in terms of potential affordability of support for Direct Revenue Financing (DRF) of Capital Expenditure or debt charges (for external borrowing) whereas the capital bid process influences the revenue position in terms of both revenue consequences of capital programmes and also the requirement to financially support capital investment, either through DRF or external borrowing.

The extent to which the annual revenue budget, through the 4 year forecast, is expected to be able to support the capital programme and service financing costs is a key factor to overall financial planning and is becoming more so as other sources of funding cease to be available. The Government ceased providing an annual grant to support the capital and investment programme from 2022/23.

How the capital programme will be funded is shown in the table below.

2024/25	Capital Funding Summary	2025/26	2026/27	2027/28	2028/29	Total
£m		£m	£m	£m	£m	£m
0.0	Government & Other Grants	0.0	0.0	0.0	0.0	0.0
0.0	Reserve DDaT	0.6	0.0	0.0	0.0	0.6
1.5	Reserve Cost of Change	1.9	0.0	0.0	0.0	1.9
0.5	Reserve SSRP	0.3	0.2	0.2	0.2	0.9
0.0	Reserve SES	3.0	0.0	0.0	0.0	3.0
0.0	Revenue Contribution TMS Receipts	2.3	0.6	0.5	0.4	3.8
4.8	Capital Receipts	8.9	0.3	2.2	10.7	27.1
3.2	Borrowing Long Term Assets - BAU	1.3	3.7	1.8	1.5	8.3
0.0	Borrowing Short Term Assets	2.8	1.9	0.0	0.0	4.7
0.0	Borrowing Estates Strategy	0.0	20.2	9.6	7.3	37.1
0.0	Revenue Contribution	6.9	7.9	8.9	9.9	5.9
<b>15.6</b>	<b>Total</b>	<b>28.0</b>	<b>34.9</b>	<b>23.2</b>	<b>30.0</b>	<b>116.1</b>

#### 8.5 Capital sustainability

For many years Sussex PCC has benefitted from substantial capital reserves, supported by capital receipts from the sale of operational buildings and assets or from revenue reserves assigned to capital investment. Most of these resources have now been utilised

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and as we move forward through the next 4 years and beyond, there is the necessity to fund through either Direct Revenue Funding (DRF) and external borrowing for specific projects.

The capital financing approach remains to maximise the use of Capital Receipts to support the capital programme whilst maximising the overall benefit in underpinning the Revenue budget.

The strategy is focused around the type of asset that needs to be financed, with the aim that short life assets such as vehicles and IT will be financed from DRF whereas long life assets such as buildings, where necessary, are financed by borrowing.

The Sussex PCC strategy is therefore to invest in core infrastructure now that will not only offer overall service improvements to the public, but also maximise revenue savings into the future through more efficient and mobile use of police personnel, enabled by improved Information and Communication Technology systems and other core infrastructure, for example, a connected vehicle fleet and building assets

The Sussex investment strategy will also be influenced by and take account of national visions for policing, regional and local priorities.

## **9 MONITORING THE CAPITAL PROGRAMME**

Capital monitoring reports are submitted to both the PCC and the Deputy Chief Constables Strategic Planning Board on a regular basis throughout the year. The PCC scrutinises and publishes the forecast outturn for each quarter as a key decision on the website. These reports are based on the most recently available financial information, showing spending to date and comparing projected expenditure with the approved capital budget.

For proposed in-year amendments to the annual capital budget, for new schemes not already included in the PCC Medium Term Financial Strategy, the business area will prepare a business case and authority is sought from the PCC through a key decision notice including details on how the new scheme is to be funded.

Key Decision documents presented to the PCC are published on the website at this link. [SPCC - PCC Decisions](#)

## **10 FUNDING STRATEGY AND CAPITAL POLICIES**

This section sets out Sussex policies and priorities in relation to funding capital expenditure and investment.

### **10.1 Government Grant**

The Government stopped providing an annual grant to support the capital and investment programme from 2022/23.

However, specific capital grants may be issued for specific capital investment, for example, the Emergency Services Network.

### **10.2 Capital Receipts**

A capital receipt is an amount of money which is received from the sale of an item on the fixed asset register most commonly land and buildings. The receipts cannot be spent on

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revenue items and are used to help finance the capital programme. As the pool of assets available for sale declines the financial support from these receipts will diminish (see 7.5 Capital Sustainability).

### **10.3 Revenue Funding**

Recognising that the pool of assets available for sale is declining revenue contribution funding is seen as a funding alternative. An appropriate provision for this is included in both the annual revenue budget and the medium term financial strategy. As Sussex moves forward this is understood to become the limiting factor for capital investment as it balances annual revenue funding priorities with long term capital investment strategies.

### **10.4 Prudential Borrowing**

Local Authorities, including the PCC, can set their own borrowing levels based on their capital needs and their ability to pay for the borrowing. The levels will be set by using the indicators and factors set out in the Prudential Code. The borrowing costs are not supported by the Government so Sussex Police needs to ensure it can fund the repayment costs. The Minimum Revenue Provision Statement sets out a prudent approach to the amount set aside for the repayment of debt. Borrowing is to be used to cover long life assets only.

### **10.5 Reserves and Balances**

Unspent capital grant and capital receipt monies can be carried forward in the Balance Sheet until they are required to fund the capital programme.

Sussex PCC has also set aside earmarked revenue reserves to help fund capital expenditure, most notably the Capital and Investment Reserve.

The Capital and Investments Reserve is used to support planned one-off and non-recurring expenditure of a capital or revenue nature in line with investment and replacement plans included within the PCC Medium Term Financial Strategy. This is dependent on the financing requirements of the capital plans included within the relevant asset strategies e.g. the future ICT Strategy, the Estates Strategy and the Joint Transport Services Asset Strategy.

The Capital Receipts Reserve contains receipts from the sale of assets which can be used to finance future capital expenditure. The Capital Receipts received in-year will be applied to fund capital expenditure in year.

The Capital Grants & Contributions Reserve is used to hold unused elements of grant and external funding in line with accounting regulations.

HM Treasury guidance on capital projects recognises that there is a potential for project costs to exceed the initial assessment. This is called Optimism Bias and relates to any project type, although it can have a particularly high impact when relating to the development of complex ICT or business change programmes. Sussex PCC does not currently have an Optimism Bias Reserve as it mitigates costs overruns by including sufficient contingency in capital investment business case approved budgets.

### **10.6 Third Party Capital Contributions**

On occasion Sussex will receive income from a third party (usually a local authority) who have agreed to contribute towards an asset (e.g. ANPR cameras) that Sussex will own. Monies may also be provided through develop contributions known as Section 106

agreements and the Community Infrastructure Levy. Sussex PCC is proactive in applying for these agreements.

### **10.7 Leasing**

Sussex may enter into finance leasing agreements to fund capital expenditure. However, a full option appraisal and comparison of other funding sources must be made and the Director of Commercial and Financial Services and the Chief Finance Officer must both be satisfied that leasing provides the best value for money method of funding the scheme before a recommendation is made to the PCC.

Under the Prudential Code finance leasing agreements are counted against the overall borrowing levels when looking at the prudence of the authority's borrowing.

### **10.8 IFRS 16 Leases**

The major change is that under IFRS 16 there will no longer be any distinction between operating and finance leases in the financial statements of lessees.

Currently, local authorities account for an item as an operating lease if most of the risks and rewards have not transferred to them. In this case, they simply record a rental expense on a straight-line basis over the lease term, with no long-term asset or liability recorded. This accounting treatment will cease to exist, except in the case of low-value items, or for short-term leases (under 12 months).

This means that local authorities will be required to include a right-of-use asset and an equivalent liability, at the present value of lease payments. The current calculation of the right to use for the Sussex PCC is £3.220m and therefore a lease liability of £3.220m. The figures have been audited as part of the 2023/24 Audit.

For many local authorities, this will mean that a significant amount of assets and liabilities that were previously not recorded and shown only in the lease commitments disclosure note will now be included in the statement of financial position.

The standard has no impact on the actual cash flows of the Sussex PCC. However the standard requires the capitalisation of £3.220m, and subsequent depreciation of costs is circa £0.627m for 2025/26 (that are currently expenses as paid which impacts disclosures of cash flows within the cash flow statement). The amounts currently expensed as operating cash outflows which will instead be capitalised are presented as financing cash outflows.

The introduction of the IFRS 16 lease accounting standard in April will increase the level of assets and liabilities (£3.220m), therefore increases will be required for the capital finance requirement, the operational boundary, the authorised limit and the ratio of financing costs to net revenue stream.

The re-measurement of lease liabilities for changes in inflation and the expected term will count as capital expenditure in the near future. The capital programme budget was not adjusted for the estimated cost of this expenditure in 2025/26 as the current budgets for Leases will be transferred to the MRP Budget for 2025/26.

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## **10.9 Procurement and Value for Money**

Procurement is the purchase of goods and services. Sussex has a Procurement Team that ensures that all contracts, including those of a capital nature, are legally compliant and best value for money.

It is essential that all procurement activities comply with prevailing regulations and best practice as set out in the Scheme of Governance, which includes Contract Standing Orders and Financial Regulations. Guidance on this can be sought from the Procurement team.

The main aim is to hold 'value for money' as a key goal in all procurement activity to optimise the combination of cost and quality.

## **11 PARTNERSHIPS AND RELATIONSHIPS WITH OTHER ORGANISATIONS**

Wherever possible and subject to the usual risk assessment process Sussex PCC will explore the possibility and feasibility of working with other partners. In support of this:

- Sussex has a joint ICT Department with Surrey Police and a number of ICT and business change programmes are being delivered collaboratively.
- Other capital schemes, most notably new technology programmes, such as the Emergency Services Network replacement communications system.

Although Sussex procures capital items on behalf of other consortium partners only Sussex related expenditure which will be included in the fixed asset register will be included in the medium term financial Strategy and the annual capital budget.

## **12 MANAGEMENT FRAMEWORK**

The PCC for Sussex owns all assets, including short life assets, such as ICT, equipment and vehicles.

The PCC owns all land and buildings, on a day to day basis, the Service Director, Estates & Facilities manages the estate under a memorandum of understanding.

The Chief Constable's CFO (Executive Director of Commercial and Finance Services) manages the medium term capital plan and the annual capital budget and provides regular updates to the Finance Planning and Performance Board who, collectively, maintain oversight of planned expenditure.

The PCC's CFO is responsible for developing and then implementing the Treasury Management Strategy Statement, including the Annual Investment Strategy.

Having approved the medium term capital plan and the annual capital budget in February each year the PCC formally holds the Chief Constable to account for delivery of capital projects.

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## 13 RISK MANAGEMENT FOR CAPITAL PROJECTS

The PCC's Treasury Strategy and investment policy has regard to the following to manage risk:

- MHCLG's Guidance on Local Government Investments ("the Guidance")
- CIPFA Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes 2017 ("the Code")
- CIPFA Treasury Management Guidance Notes 2018

The PCC's investment priorities will be security first, liquidity second, then yield (return).

Risk is the threat that an event or action will adversely affect Sussex's ability to achieve its desired outcomes and to execute its strategies successfully.

Risk management is the process of identifying risks, evaluating their potential consequences and determining the most effective methods of managing them and/or responding to them. It is both a means of minimising the costs and disruption to the organisation caused by undesired events and of ensuring that staff understand and appreciate the element of risk in all their activities.

The aim is to reduce the frequency of adverse risk events occurring (where possible), minimise the severity of their consequences if they do occur, or to consider whether risk can be transferred to other parties. The corporate risk register sets out the key risks to the successful delivery of Sussex's corporate aims and priorities and outlines the key controls and actions to mitigate and reduce risks or maximise opportunities.

To manage risk effectively, the risks associated with each capital project need to be systematically identified, analysed, influenced and monitored.

It is important to identify the appetite for risk by each scheme and for the capital programme as a whole, especially when investing in complex and costly business change programmes.

The Sussex PCC accepts there will be a certain amount of risk inherent in delivering the desired outcomes of The Police and Crime Plan and will seek to keep the risk of capital projects to a low level whilst making the most of opportunities for improvement. Where greater risks are identified as necessary to achieve desired outcomes, Sussex will seek to mitigate or manage those risks to a tolerable level. All key risks identified as part of the capital planning process are considered for inclusion in the corporate risk register.

The Chief Constable's CFO (Executive Director of Commercial and Finance Services) and the PCC's CFO will report on the deliverability, affordability and risk associated with this Capital Strategy and the associated capital programme. Where appropriate they will have access to specialised advice to enable them to reach their conclusions.

### 13.1 Funding Capacity Risk

This is the risk that identified project costs are either understated or escalate during the project lifecycle, for example if project scope changes. This risk is mitigated as far as possible through inclusion of optimism bias contingency included in project plans and by close scrutiny and monitoring.

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### **13.2 Credit Risk**

This is the risk that other parties might fail to pay amounts due to the PCC. Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the PCC's customers.

This risk is minimised through the Annual Investment Strategy, which requires that deposits are not made with banks and financial institutions unless they meet the minimum requirements of the investment criteria, in accordance with the Fitch, Moody's and Standard & Poors Credit Ratings Services. The Annual Investment Strategy also considers maximum amounts and time limits in respect of each financial institution. Deposits are not made with banks and financial institutions unless they meet the minimum requirements of the investment criteria outlined above. Details of the Investment Strategy can be found on the website for the PCC within the Treasury Management Strategy Statement (TMSS).

### **13.3 Liquidity Risk**

This is the risk that the PCC might not have funds available to meet its commitments to make contracted payments on time or that the timing of any cash inflows from a project will be delayed, for example if other organisations do not make their contributions when agreed. This is also the risk that the cash inflows will be less than expected, for example due to the effects of inflation, interest rates or exchange rates.

The PCC manages its liquidity position through the risk management procedures above (the setting and approval of prudential indicators and the approval of the Treasury and Investment Strategy reports), as well through a comprehensive cash flow management system, as required by the Code of Practice. This seeks to ensure that cash is available when it is needed.

The PCC has ready access to borrowings from the Money Markets to cover any day to day cash flow need. Whilst the Public Works Loan Board provides access to longer term funds, it also acts as a lender of last resort to authorities (although it will not provide funding to an Authority or PCC whose actions are unlawful). The PCC is also required to provide a balanced budget through the Local Government Finance Act 1992, which ensures sufficient monies are raised to cover annual expenditure. There is therefore no significant risk that it will be unable to raise finance to meet its commitments under financial instruments.

### **13.4 Interest Rate Risk**

The PCC is exposed to risk in terms of its exposure to interest rate movements on its borrowings and investments. Movements in interest rates have a complex impact on the PCC, depending on how variable and fixed interest rates move across differing financial instrument periods.

The Treasury Management Strategy aims to mitigate these risks by setting an upper limit of 25% on external debt that can be subject to variable interest rates. Investments are also subject to movements in interest rates and the Treasury Management Strategy aims to mitigate these risks by setting an upper limit of external investments that can be subject to variable interest rates.

The PCC has a number of strategies for managing interest rate risk. The Annual Treasury Management Strategy draws together the PCC's prudential indicators and its expected treasury operations, including an expectation of interest rate movements. From this strategy a prudential indicator is set which provides maximum and minimum limits for fixed and variable interest rate exposure. The Treasury team will monitor market and forecast

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interest rates within the year to adjust exposures appropriately. For instance during periods of falling interest rates, and where economic circumstances make it favourable, fixed rate investments may be taken for longer periods to secure better long term returns.

### **13.5 Exchange Rate Risk**

This is the risk that exchange rates will move in a way that has an adverse effect on the value of capital expenditure or the expected financial returns from a project. The PCC has no financial assets or liabilities denominated in foreign currencies. It therefore has no exposure to loss arising from movements in exchange rates.

### **13.6 Inflation Risk**

This is the risk that rates of inflation will move in a way that has an adverse effect on the value of capital expenditure or the expected financial returns from a project. Rates of inflation will be reviewed as part of the ongoing monitoring arrangements to identify such adverse effects. As far as possible our exposure to this risk will be mitigated via robust contract terms and when necessary, contract re-negotiations however, suitable financial contingency sums will need to be set aside to meet cost increases that cannot be absorbed by suppliers.

### **13.7 Legal and Regulatory Risk**

This is the risk that changes in laws or regulation make a capital project more expensive or time consuming to complete, make it no longer cost effective or make it illegal or not advisable to complete. Forthcoming changes to relevant laws and regulations will be kept under review and factored into any capital bidding and programme monitoring processes.

### **13.8 Fraud, Error and Corruption**

This is the risk that financial losses will occur due to errors or fraudulent or corrupt activities. Officers involved in any of the processes of capital expenditure or funding are required to follow the agreed Code of Corporate Governance. Sussex PCC and Sussex Police has a strong ethical culture which is evidenced through our values, principles and appropriate behaviour. This is supported by the national Code of Ethics and detailed policies such as Anti-Fraud and Corruption and Declaration of Interests.

## **14 OTHER CONSIDERATIONS**

Capital Schemes must comply with legislation, such as the Disability Discrimination Act, the General Data Protection Regulations (GDPR), building regulations etc.

## **15 ECONOMIC BACKGROUND**

The economic context can be found in Section 5.2 of the Treasury Management Strategy Statement 2025/26.

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## 16 GLOSSARY

**Capital Expenditure:** Spending on the acquisition or creation of assets, or expenditure that enhances the value or extends the life of an existing fixed asset. These are assets that will benefit Sussex for more than one year. Examples include land, buildings, ICT, equipment, and vehicles.

**Revenue Expenditure:** Spending on the day-to-day running costs of services, such as employee costs and supplies.

**Capital Programme:** Sussex's plan of capital works for future years, including details on the funding of the schemes.

**Treasury Management Investments:** Investments arising from the organisation's cash flows and debt management activity. These are balances which are invested until the cash is needed for business purposes. The security and liquidity of these funds take priority over the investment return.

**General Power of Competence:** The power given to some local authorities to do anything an individual can do, unless it is prohibited by other legislation. **Sussex Police and Crime Commissioner and Sussex Police do not have this power, but a functional power of competence.**

**Medium Term Financial Strategy (MTFS):** A financial plan that sets out the potential financial position for Sussex for the next four years. This includes forecasts on inflation, growth requirements, efficiency savings, and funding assumptions.

**Direct Revenue Funding (DRF):** Using revenue budget funds to finance capital expenditure.

**Capital Receipts:** Monies received from the sale of fixed assets, most commonly land and buildings. These receipts can only be used to finance the capital programme and not revenue items.

**Prudential Borrowing:** The ability for local authorities, including the PCC, to set their own borrowing levels based on their capital needs and their ability to repay the debt, as set out in the Prudential Code.

**Minimum Revenue Provision Statement:** Sets out a prudent approach to the amount set aside for the repayment of debt.

**Capital and Investment Reserve:** An earmarked revenue reserve used to support planned one-off and non-recurring expenditure of a capital or revenue nature, in line with investment and replacement plans within the PCC Medium Term Financial Strategy.

**Capital Receipts Reserve:** A reserve containing receipts from the sale of assets which can be used to finance future capital expenditure.

**Capital Grants & Contributions Reserve:** A reserve used to hold unused elements of grant and external funding in line with accounting regulations.

**Optimism Bias:** The potential for project costs to exceed the initial assessment. Sussex PCC mitigates this by including sufficient contingency in capital investment business case approved budgets.

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**Section 106 agreements:** Agreements between a local authority and a developer, where the developer contributes towards local infrastructure and community benefits<sup>35</sup>.

**Community Infrastructure Levy:** A levy that local authorities can charge on new developments to fund infrastructure improvements.

**Finance Leasing:** An agreement to fund capital expenditure where the risks and rewards of ownership are transferred to the lessee. These agreements are counted against the overall borrowing levels when looking at the prudence of the authority's borrowing.

**IFRS 16 Leases:** An accounting standard that requires local authorities to include a right-of-use asset and an equivalent liability, at the present value of lease payments. This means that a significant amount of assets and liabilities that were previously not recorded will now be included in the statement of financial position.

**Procurement:** The purchase of goods and services.

**CIPFA:** The Chartered Institute of Public Finance and Accountancy.

**PCC:** Police and Crime Commissioner.

**SPB:** Strategic Performance Board.

**PSB:** Portfolio Strategic Board.

[ENDS]

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